DATE: April 30th, 2022

TO: 911 Emergency Response Advisory Committee

FROM: Cody Shadle, City of Reno Public Safety Dispatch Manager

shadlec@reno.gov

THROUGH: Joseph Robinson, Commander, Reno Police Department

SUBJECT: REQUEST FOR TRAVEL AND TRAINING FOR CITY OF RENO PUBLIC SAFETY DISPATCH PSAP: A review, discussion and possible action to approve, deny, or otherwise modify a request for funding for the costs associated with three (3) staff members to attend the 2022 NENA Training Conference for a cost not to exceed $13,550.00 for travel, registration, lodging, and per diem.

SUMMARY

PUBLIC SAFETY TRAINING FOR REGIONAL PRIMARY PSAPS (Public Safety Answering Point) **RENO PUBLIC SAFETY DISPATCH:**

> A review, discussion and possible action to approve, deny, or otherwise modify a request for funding for the costs associated with three (3) staff members to attend the 2022 NENA Training Conference for a cost not to exceed $13,550.00 for travel, registration, lodging, and per diem.

NRS APPLICABLE:

NRS 244A.7645 Provides approval of costs associated with maintenance, upgrade and replacement of equipment necessary for the operation of the enhanced telephone system.

STAKEHOLDER REVIEW(s)

Stakeholders are the area Primary Public Safety Answer Points (PSAP) – City of Reno Public Safety Dispatch, City of Sparks Emergency Communications and the Washoe County Sheriff's Office Communications.

PREVIOUS ACTION & BACKGROUND

Yearly a request is made for funding for individuals from each of the three (3) primary PSAP's to attend four Dispatch Training Conferences. NENA is one of these pre-approved conferences. This conference will provide critical training on 9-1-1 technology, operations, policies, and education issues and current events.

FISCAL IMPACT

The Enhanced 911 Fund is a special revenue fund which receives revenue pursuant to NRS 244A.7643 in the form of telephone surcharges collected to support the emergency reporting system.

The 2022 NENA Training Conference is being held in Louisville, Kentucky. The breakdown of cost for this conference is as follows; Conference registration is $725.00, airfare is approximately $1,457.20 round trip, per diem/meals, travel to and from the hotel, and incidental expenses are approximately $482.00, and lodging is approximately $1,828.10, for an approximate total of $4,492.20.

RECOMMENDATION

It is recommended that the E911 Emergency Response Advisory Committee approve the request for funding for the costs associated with three (3) staff members to attend the 2022 NENA Training Conference for a cost not to exceed $13,550.00.

POSSIBLE MOTION

Move to approve the recommendation to reimburse the City of Reno Public Safety Dispatch for the costs associated with three (3) staff members attending the 2022 NENA Training Conference, for a cost not to exceed $13,550.00.

justfly.com

Your Trip to Louisville, KY, (SDF)

JustFly Booking Number: 208-405-971
Booked: May 4, 2022 1:22 PM

Departure   Airline confirmation: MGWQ90

> We are currently working with the airline to process your booking. Be on the lookout for a confirmation email which we'll be sending out once we have everything finalized! This process can take a few minutes to a few hours. (Be sure to check your junk mail too!)

Reno, NV, (RNO) to Louisville, KY, (SDF)
1 Stop

United Flight 2415 Economy	5:30 AM 8:44 AM	Fri Jun 10, 2022 Fri Jun 10, 2022	Reno, NV, (RNO) Denver, CO, (DEN)	Duration: 2h 14m

Layover 1h 26m

United Flight 5460 Economy	10:10 AM 2:58 PM	Fri Jun 10, 2022 Fri Jun 10, 2022	Denver, CO, (DEN) Louisville, KY, (SDF)	Duration: 2h 48m

🕐 Total Trip Time: 6h 28m

Return   Airline confirmation: KLDK5T

> We are currently working with the airline to process your booking. Be on the lookout for a confirmation email which we'll be sending out once we have everything finalized! This process can take a few minutes to a few hours. (Be sure to check your junk mail too!)

Louisville, KY, (SDF) to Reno, NV, (RNO)
1 Stop

American Airlines Flight 2622 Economy	4:25 PM 5:42 PM	Fri Jun 17, 2022 Fri Jun 17, 2022	Louisville, KY, (SDF) Dallas, TX, (DFW)	Duration: 2h 17m

Layover 3h 13m

American Airlines Flight 1273 Economy	8:55 PM 10:14 PM	Fri Jun 17, 2022 Fri Jun 17, 2022	Dallas, TX, (DFW) Reno, NV, (RNO)	Duration: 3h 19m

🕐 Total Trip Time: 8h 49m

Travellers

To correct the names of any passengers please go to our Name Change Form

Amanda Stegmaier

~~Date of Birth: 01/17/1985   Gender: Female   Passport Number: N/A~~

Nicole Mcginnis Keeth

~~Date of Birth: 08/3/1983   Gender: Female   Passport Number: N/A~~

Craig Land

~~Date of Birth: 12/15/1980   Gender: Male   Passport Number: N/A~~

Price Summary

	3 Adults
Base Fare	$1313.23
Taxes & Agency Fees	$143.97
Total Per Person	$1457.20

Final Total Price   **$4371.60**

Please note, your credit card may be billed in multiple charges totaling the final price. All prices are in USD

JUNE 2022

May 2022
S M T W T F S
1 2 3 4 5 6 7
8 9 10 11 12 13 14
15 16 17 18 19 20 21
22 23 24 25 26 27 28
29 30 31

July 2022
S M T W T F S
1 2
3 4 5 6 7 8 9
10 11 12 13 14 15 16
17 18 19 20 21 22 23
24 25 26 27 28 29 30
31

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
29	30	31	1	2	3 National Donut Day	4
5	6	7	8	9 14 29 5	10 14 29 5	11
12 14 29 5	roboreofesh13 16 29 5	14 14 29 5	rohmeh 14 15 14 29 5	16 14 29 5	17	18
19 Father's Day	20	21	22	23	24	25
26	27	28	29	30	1	2

GSA **U.S. General Services Administration**

FY 2022 Per Diem Rates for Louisville, Kentucky

Meals & Incidentals (M&IE) Breakdown

Primary Destination	County	M&IE Total	Continental Breakfast/Breakfast	Lunch	Dinner	Incidental Expenses	First & LastDay of Travel
Louisville	Jefferson	$64	$14	$16	$29	$5	$48.00

GSA U.S. General Services Administration

FY 2022 Per Diem Rates for Louisville, Kentucky
Max lodging by month (excluding taxes.)

Primary Destination	County	2021 Oct	Nov	Dec	2022 Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
Louisville	Jefferson	$131	$113	$113	$113	$139	$139	$139	$139	$131	$131	$131	$131

RENO
CITY OF

Joanna Aitken <aitkenj@reno.gov>

Hotel Reservation Acknowledgement - 2022 NENA Annual Convention and Expo
1 message

Louisville Tourism Housing Department <housing@gotolouisville.com>
To: aitkenj@reno.gov

Mon, Apr 4, 2022 at 5:28 AM

NENA2022 Louisville

CONFERENCE O EXPO JUNE 11-JUNE 16

LOUISVILLE EST. 1778

PLEASE NOTE: THIS EMAIL HAS BEEN GENERATED AUTOMATICALLY
DO NOT REPLY TO THIS EMAIL

Dear Joanna Aitken,
Updated departure date on Craig Land's reservation per email from Joanna Aitken.

Your booking is confirmed and being processed by the hotel. **PLEASE DO NOT CALL THE HOTEL AT THIS POINT. You will receive a secondary email with your hotel confirmation number around May 31, 2022.** Rest assured your hotel reservation is confirmed and this email is confirmation of your booking as these rooms are all contracted. For any reservation inquiries prior to May 31, please contact the Louisville Tourism Housing Department at 800-743-3100. Agents are available Monday - Friday from 9 am - 5 pm, EDT.

The Reservation Agreement is noted below. Please review the details of the cancellation policy.

Reservation Summary

Reservation created: 29-Mar-2022 2:36pm
Event: 2022 NENA Annual Conference and Expo
Hotel: Omni Louisville Hotels & Resorts
    400 S. 2nd Street
    Louisville, KY, 40202
Number of Rooms: 3
Number of Nights: 21

Room and Guest Details

Room 1: 2 Queen Beds
Check-In: 10-Jun-2022
Check-Out: 17-Jun-2022

Number Of Nights: 7
Rate per Night:
2022-06-10 - $225.00
2022-06-11 - $225.00
2022-06-12 - $225.00
2022-06-13 - $225.00
2022-06-14 - $225.00
2022-06-15 - $225.00
2022-06-16 - $225.00

Room Subtotal: $1,575.00
16.07% Taxes: $253.10
Room Total: $1,828.10
Amount Paid: $0.00
Amount Waived: $0.00
Amount Remaining: $1,828.10

Guest 1: Nicole McGinnis-keith
Room Email: aitkenj@reno.gov

Room 2: 2 Queen Beds
Check-In: 10-Jun-2022
Check-Out: 17-Jun-2022

Number Of Nights: 7
Rate per Night:
2022-06-10 - $225.00
2022-06-11 - $225.00
2022-06-12 - $225.00
2022-06-13 - $225.00
2022-06-14 - $225.00
2022-06-15 - $225.00
2022-06-16 - $225.00

Room Subtotal: $1,575.00
16.07% Taxes: $253.10
Room Total: $1,828.10
Amount Paid: $0.00
Amount Waived: $0.00
Amount Remaining: $1,828.10

Guest 1: Amanda Stegmaier
Room Email: aitkenj@reno.gov

Room 3: 2 Queen Beds
Check-In: 10-Jun-2022
Check-Out: 17-Jun-2022

Number Of Nights: 7
Rate per Night:
2022-06-10 - $225.00
2022-06-11 - $225.00
2022-06-12 - $225.00
2022-06-13 - $225.00
2022-06-14 - $225.00
2022-06-15 - $225.00
2022-06-16 - $225.00

Room Subtotal: $1,575.00
16.07% Taxes: $253.10
Room Total: $1,828.10
Amount Paid: $0.00
Amount Waived: $0.00
Amount Remaining: $1,828.10

Guest 1: Craig Land
Room Email: aitkenj@reno.gov

Personal and Contact Information

Company Name: ---
Salutation:
First Name: Joanna
Last Name: Aitken
Address: PO Box 1900
City: Reno
State: Nevada
Zip: 89505
Country: United States
Telephone:7753342370
Email: aitkenj@reno.gov

Additional Information

School Name: City of Reno

Payment Information

Reservation Total: $4,725.00 + $759.31 taxes = $5,484.31
Payment Type: Credit Card
Credit Card Type: Mastercard
Credit Card Number: 555002******5436

Name on Credit Card: Micah C Shadle

<u>**Request for Change**</u>

To change names, dates, modify or cancel your reservation, please click on the Request for Change button or use link below.

[Request for Change]

https://mmxreservations.com/Louisville/reservations/change/index/reservation/562505ceebd0dd586593b1bc0a22de636b28f94665503fe5f3a241bc9c46ef48df107a7f8b8edb62b7d8dc7aff6a9638480e18cd2d30ba188eaad4ab9bf362ae

<u>**Room Reservation Agreement**</u>

Cancellation Policy

- Any reservation cancelled on or after May 31, 2022, will be charged the first night's room and tax to the card on the reservation.

Please confirm the length of your stay with the hotel at check-in time. Failure to notify hotel of an early departure upon arrival, may result in a charge for canceled nights.

Res No #25745

Share (https://www.addthis.com/bookmark.php?v=250&pub=yourmembership) |

Conference Pricing

Category	Super Saver (Thru 03.21)	Early Bird (03.22 - 04.29)	Regular (04.30 – 06.10)	On-Site (06.11 - 06/16)
**Full Conference Access - Member	Non-Member**	$550	N/A	$625	$775	$725	$875	$775	$925
Full Conference Access - Member ENP *or* KY Resident	$500	$575	$675	$725
One-Day Admission	$310	$310	$310	$310
Expo Only	$75	$75	$75	$75
**Add One Pre-ConCourse - Member	Non-Member**	$152	N/A	$169	$245	$199	$275	$199	$275
**Add Two Pre-ConCourses - Member	Non-Member**	$243	N/A	$270	$395	$300	$425	$300	$425
**Add Center Manager Certification Program - Member	Non-Member**	$900	N/A	$1,000	$1,200	$1,000	$1,200	$1,000	$1,200
**Add Three Pre-Con Courses *or* CTO *or* Supervisor Program - Member	Non-Member**	$315	N/A	$350	$400	$350	$400	$350	$400
**Add CMCP Alumni Seminar - Member	Non-Member**	$89	N/A	$99	$129	$99	$129	$99	$129
Bring a Guest	$90	$100	$100	$100
Closing Celebration Only	$75	$75	$75	$75

What's Included?

	Kick-Off Celebration	Opening Keynote	Keynote	Networking Lunch & Keynote	Breakouts	Free Work-shops	Expo Hall & Innovation Theatre Sessions	Coffee & Doughnuts w/ Exhibitors	Expo Hall Prize-a-Palooza	Guest Activity	Closing Celebration
Full Conf	X	X	X	X	X	X	X	X	X		X
Mon Only		X			X		X				
Tue Only			X		X		X	X	X		
Wed Only				X	X						X
Guest	X	X					X		X	X	X
Celebration Only											X
Expo Only							X	X	X		

Hotel Pricing

Visit our housing site (https://nena.org/nena2022-housing) for more information on hotel pricing.